



PD Design COVID-19 Visitors Guide

PB Design & Development Ltd is taking proactive measures to help prevent the spread of COVID-19.

We always want to keep you and our staff safe. Ahead of your visit please find below some guidance to keep all parties safe.

Anyone who meets the following criteria should **NOT** Visit PB Design.

- High Temperature
 - New continuous cough
 - A loss of, or change to, your sense of smell or taste
 - Is living with someone in self-isolation
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- All Visitors must verbally sign **IN** and verbally sign **OUT** with their PB design contact, maintaining social distancing of 2m. Visitor will also be briefed on the site rules that may include restricted access to on site facilities.
 - Hand sanitise or hand washing guidelines to be followed prior to work commencing and departure of PB Design Site.
 - 2m social distancing will be followed while on PB Design site to all Visitors and members of staff.



- There may be circumstances or tasks that must be carried out where 2m social distancing cannot take place. In this situation:
 - Minimise frequency and time workers are within 2m of each other (as far as reasonably practicable)
 - Use applicable PPE: Face mask and enclosed eye protection or full-face visor.

Thank you for your understanding